



SACHI A. HAMAI
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

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June 20, 2016

To: Supervisor Hilda Solis, Chair
Supervisor Mark Ridley-Thomas
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From: Sachi A. Hamai
Chief Executive Officer

CHIEF EXECUTIVE OFFICE REQUEST FOR MANAGEMENT APPRAISAL AND PERFORMANCE PLAN (MAPP) SALARY PLACEMENT FOR RENE C. PHILLIPS UPON APPOINTMENT TO THE POSITION OF MANAGER, CEO

The Chief Executive Office requests approval to appoint Rene C. Phillips to the vacant and budgeted position of Manager, CEO, Item No. 0845, at an annual base salary of \$195,620.52. The base salary placement for Ms. Phillips onto Management Appraisal and Performance Plan (MAPP) Tier II, Salary Range S15 (the Board-approved range for this position), will place Ms. Phillips above the Control Point of the range. This salary is recommended based on Ms. Phillips' extensive experience and the role and responsibilities she will perform as a Manager, CEO for the Chief Executive Office.

In her capacity as Manager, CEO, Ms. Phillips will report to a Senior Manager, CEO in the Budget and Operations Management Branch, and will be responsible for overseeing and evaluating the budget activities of the following Public Safety departments and entities: Sheriff, Fire, Probation, Trial Courts, District Attorney, Public Defender, Alternate Public Defender, Coroner, Agricultural Commissioner-Weights and Measures, the Los Angeles Regional Operable Communications System (LA-RICS), Grand Jury, and Military & Veterans Affairs. Ms. Phillips will also oversee staff responsible for seven contracts and four public safety-related grants, and will serve as the primary liaison responsible for coordination of activities with the Board Offices, County Departments, Chief Executive Office Branches, public and private agencies, and various community-based and faith-based organizations with respect to public safety issues.

Ms. Phillips is a seasoned professional with over 24 years of progressively responsible experience working for the County of Los Angeles and the Superior Court of Los Angeles County. Since 2006, Ms. Phillips has been the Director of Financial Services Administration for the Superior Court. In that capacity, she is responsible for coordinating the preparation of the Court's \$789 million budget, as well as planning, directing, and evaluating the work of four subordinate managers and 100 staff involved in extensive and complex court-wide financial management activities. Prior to her current assignment, Ms. Phillips worked as a Principal Analyst, CEO in the Chief Executive Office and was responsible for analyzing and providing recommendations on administrative and fiscal policy matters that impacted the Department of Mental Health. Ms. Phillips also previously worked for the Department of Health Services in various fiscal capacities.

Ms. Phillips possesses a Bachelor of Science degree in Accounting from Loyola Marymount University.

In accordance with current practices on managerial appointments, unless otherwise instructed by the Board by July 5, 2016, the CEO will proceed with Ms. Phillips' appointment to Manager, CEO at an annual base salary of \$195,620.52, effective no sooner than July 6, 2016.

If you have any questions regarding this matter, please contact me, or your staff may contact Stacey M. Winters at (213) 974-2617.

SAH:JJ:ADC
SMW:AY:ay

c: Executive Office, Board of Supervisors
County Counsel